

MAY 28 2019

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: May 14, 2019

DEPARTMENT: Purchasing

DEPARTMENT HEAD: Ralph McBroom

REQUESTED AGENDA DATE: May 28, 2019

SPECIFIC AGENDA WORDING: Consider and approve renewal of RFP 2018-807 Printing Tax Statements with Laser Printing and Mailing. This is the first renewal of four renewal options for Johnson County.

PERSON(S) TO PRESENT ITEM: Ralph McBroom C.P.M.

SUPPORT MATERIAL: (See attached)

TIME: 5 min	ACTION ITEM: X
(Anticipated number of minutes needed to discuss item)	WORKSHOP
	CONSENT:
	EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:	IT DEPARTMENT:
AUDITOR:	PURCHASING DEPARTMENT:
PERSONNEL:	PUBLIC WORKS:
BUDGET COORDINATOR:	OTHER:

*****This Section to be completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

County of Johnson, Texas



Ralph McBroom, C.P.M.
Purchasing Agent
ramcbroom@johnsoncountytexas.org

Tannah Malott
Assistant Purchasing Agent
tmalott@johnsoncountytexas.org

April 8, 2019

ATTN: Katy Milward
Laser Printing & Mailing
8701 Perrin Beitel Rd
San Antonio, Texas 78217
katy@lpmsi.com

RE: RFP 2018-807 Printing Tax Statements

Dear Katy,

Our contract with Laser Printing & Mailing expires June 30, 2019. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be July 1, 2019 through June 30, 2020.

Please sign below and return via email to tmalott@johnsoncountytexas.org.

Sincerely,

Ralph McBroom, C.P.M.
Johnson County Purchasing Agent


YES, I want to renew for another year

4/9/19
(Date)

NO. I do not want to renew

(Date)